



About UWC Mahindra College

UWC Mahindra College is a pre-university residential high school for 240 students aged 15 to 19 representing more than 80 countries. The College offers the globally recognised 2 year International Baccalaureate Diploma Programme, taught by 30 faculty members from around the world. Resting in a 175-acre biodiversity reserve, our campus is located amidst the greater Western Ghats – one of world's biodiversity hotspots - and close to the city of Pune, an emerging tech hub with a long-standing legacy in higher education.

We're currently seeking a summer intern who will aid our Communications Manager in creating written content for our new website.

Key Responsibilities and Outcomes:

- Conduct and transcribe interviews with faculty and leadership team on various topics (8 - 10 pieces)
- Conduct and transcribe interviews with students on various aspects of the student experience e.g. living with diverse roommates, student leadership in Triveni (8-10 pieces)
- Interviews with various alumni to cover different areas of impact (8 - 10 pieces)
- Showcase (short 3-4 line paragraphs) of all Triveni activities (70+ activities)
- Produce op-eds on key features of the MUWCI student experience (3-4 pieces)

Desired Qualifications:

- Excellent communication and writing skills
- Ability to work in a team
- Strong intercultural understanding and an appreciation for diversity and complexity

This internship can be residential/remote (former preferred) and will have a working period of 2-2.5 months from date of joining. Lodging, meals and local transportation costs will be borne by the College.

To Apply:

- Please write to communications@muwci.net before May 1, 2019 to express your interest.
- Also attach a few distinct writing samples
- Details of two references. Please include their full name, title, relationship to you, email address and phone number.